**PGR SUPERVISOR: APPOINTMENT OF RESEARCH DEGREE SUPERVISOR**

**(FOR KEELE UNIVERSITY MEMBERS OF STAFF)**

Further guidance on the appointment of Lead Supervisors and Co-supervisors, and the criteria for each role, can be found in the KDA Handbook: [http://www.keele.ac.uk/research/currentpgrstudents/pgrguidanceandforms](https://www.keele.ac.uk/research/currentpgrstudents/pgrguidanceandforms/).

**To be completed by the proposed supervisor:**

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| **Section A: Proposed Supervisor Details** |
| Name of proposed supervisor: |  |
| Faculty: | FMHS / HUMSS / NATSCI |
| Current position: |  |
| Main research field: |  |
| Role sought: | Lead Supervisor / Co-supervisor If a first-time Lead Supervisor, proposed mentor:  |
| Number of students supervised at research degree level: | MPhil:PhD:Professional Doctorate: |
| Number of examinations undertaken at research degree level:  | MPhil: PhD:Professional Doctorate:  |
| Completion of ‘Getting Started with Research Student Supervision at Keele’ programme: | Yes / No |
| Other relevant experience or information: |  |

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| **Section B: FRO Postgraduate Research Committee Approval** |
| The FRO Postgraduate Research Committee has approved the proposed Lead Supervisor or Co-supervisor: Yes / No |
| PGR Director’s Signature: |  | Date: |  |
| Print Name: |  |

The fully completed form should be submitted to the PGR Administrator of the Faculty Research Office. It will then be referred to the Keele Doctoral Academy (email to: kda@keele.ac.uk ) for action.